

**MINUTES OF MIDWAY TOWN COUNCIL BUDGET WORK SESSION HELD ON APRIL 14, 2014, AT 6:00 P.M. AT TOWN HALL, 125 GUMTREE ROAD, MIDWAY, NORTH CAROLINA**

**CALL TO ORDER**

Mayor Norman Wilkes called the meeting to order.

The following Councilors were present: John Byrum, Keith Leonard, Mike McAlpine, Robin Moon, and Todd Nifong. Absent: None. Town Administrator Ryan Ross, Finance Director Craig Hopkins of Canon and Company, Town Clerk Linda A. Hunt, and Town Attorney James Lanik were present.

Each Councilor had been furnished a copy of the proposed budget for Fiscal Year 2014-2015 prior to the meeting.

**REVIEW OF PRELIMINARY WORKSHEET FOR BUDGET FOR FISCAL YEAR 2014-2013**

Town Manager Ryan Ross reviewed the preliminary draft of the worksheet for proposed budget for Fiscal Year 2014-2015 with Town Council as follows:

**Projected General Fund Revenues**

Total Ad Valorem Taxes	\$ 168,000
Sales Tax	\$ 760,000
Intergovernmental Revenues - Utility/Franchise/Solid Waste Taxes	\$ 192,000
Total Other Revenue – Investment Earnings/ Planning Permits/Trees	\$ 10,000
Fund Balance Appropriated	<u>\$ 373,250*</u>

Total General Fund Revenues \$1,503,250

\*The amount of fund balance appropriated could change depending on adjustments Council may decide to make in appropriations and to balance the budget.

**General Fund Appropriations**

Governing Board	\$ 36,900
Administration	\$ 765,400
Public Safety	\$ 75,000
Public Works	\$ 368,650
Planning and Zoning	\$ 89,300
Debt Service	<u>\$ 182,000</u>

Total General Fund Appropriations \$ 1,517,250

**Notes**

- No proposed increase in salaries included under Administration
- Increase in appropriation under Public Works for street lights to include high-mast lighting at interchange of US Highway 52 at Hickory Tree Road and street lights at main intersections. Appropriation includes cost of existing street lights.
- Increase in appropriation under Planning and Zoning for contract services for additional service contracts for mowing and upkeep of Town property, maintenance of decorative signage, and landscaping. Includes funding for contracts with: Benchmark CMR, Inc., The Wooten Company, Kimley-Horn, and Canon and Company.
- No funds included for Christmas lights.

- ❑ No funds included for economic development.
- ❑ Go ahead with break in access in current year's budget (FY 2013-14)

After review and discussion of the proposed budget, Town Council made the following changes in appropriations in the budget:

- Increase postage from \$1,500 to \$3,000
- Increase printing from \$1,500 to \$3,000
- To breakdown costs associated with new Town Hall
- Add \$50,000 for engineering services for roundabouts
- Add/set aside \$75,000 for emergency preparedness
- Add funds for part-time secretary position (pay range to be determined)

**ADJOURNMENT**

On motion by Mayor Pro Tem Mike McAlpine, seconded by Councilor Robin Moon, Council voted unanimously to adjourn the meeting.

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Norman Wilkes, Mayor

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Linda A. Hunt, Town Clerk