

**MINUTES OF MIDWAY TOWN COUNCIL REGULAR MEETING HELD ON AUGUST 3, 2015
AT 7:00 P.M. IN THE MEETING ROOM AT THE MIDWAY FIRE AND RESCUE BUILDING,
228 MIDWAY SCHOOL ROAD, MIDWAY, NORTH CAROLINA**

CALL TO ORDER

Mayor Norman Wilkes called the meeting to order and welcomed everyone present.

At the request of Mayor Pro Tem Mike McAlpine, Midway resident Mr. James Wayne Smith gave the invocation and led in the Pledge of Allegiance prior to the opening gavel.

Councilors present were: Mike McAlpine, John Byrum, Keith Leonard, Robin Moon, and Todd Nifong
Absent: None. Town Manager Ryan Ross, Town Attorney Jim Lanik, and Town Clerk Linda Hunt were present.

Each Councilor had been furnished an agenda prior to the meeting.

No members of press were in attendance.

APPROVAL OF MINUTES

No minutes were presented for approval.

PUBLIC ADDRESS

There were none.

ADOPT AGENDA

Councilor Robin Moon requested an item be added under VIII. REGULAR BUSINESS as Item 4. Beautification.

On motion by Councilor John Byrum, seconded by Mayor Pro Tem Mike McAlpine, Council voted unanimously to adopt the agenda as amended.

OPENING REMARKS BY MAYOR

Mayor Norman Wilkes commented the renovations of Town Hall are progressing nicely and he appreciates Contractor Frank Thomas moving the project forward.

REGULAR BUSINESS

APPROVAL TO MOVE FORWARD WITH PROPERTY FENCING

Town Manager Ryan Ross reported he had solicited proposals from the following vendors for fencing for the Town property from the following vendors and received the following quotes as indicated:

Name	Address	Bid
Piedmont Fence, Inc.	163 S. Village Drive Winston-Salem, NC 27127	\$11.22 per foot
Fence Builders, Inc.	1230 Old Salisbury Road Winston-Salem, NC 27127	No Response
Arcadia Fence, Inc.	1379 Friedberg Church Road Winston-Salem, NC 27127	\$9.75 per foot

The proposal from Arcadia Fence, Inc. includes installation of 1600 feet of white, 3 rail PVC fence at a price of \$9.75 per foot for a total of \$15,600. To add 12-foot wide double gates would cost \$1,050 per set. Additional walk gates would cost \$550 each.

On motion by Mayor Pro Tem Mike McAlpine, seconded by Councilor Todd Nifong, Council voted unanimously to approve the proposal submitted by Arcadia Fence, Inc., 1379 Friedberg Church Road, Winston-Salem, North Carolina 27127, for 1600 feet of white 3 rail PVC fence at a price of \$9.75 per foot, one set of 12-foot wide double gates at \$1,050 per set, and one walk gate at \$550 for a total cost of \$17,200 and to authorize execution of the contract.

TOWN HALL AND PROPERTY

General Contractor Frank Thomas was present for the discussion of this item.

Councilor Todd Nifong, Chairman of the Renovations Committee, expressed his sincere appreciation to Contractor Frank Thomas for working with the renovations for Town Hall, stating Mr. Thomas has been great to work with on this project.

Councilor Nifong gave the following update on the progress of the renovations:

- Drywall should be complete by the first of next week (week of August 10th)
- In process of obtaining cost for tile flooring
- Glass work should be complete in the next week or so

Contractor Frank Thomas added the following comments:

- Front door entrance is all glass (full view)
- Main door – glass type
- Council cabinet for Conference Room 2 (Council Chamber)
 - Granite top
 - Different types of wood from which to select
 - Some woods would require stain, others just clear coating
 - Pine sample is the wood that was budgeted
 - Mahogany would look good with granite top proposed

Conference Room 2 (Council Chamber) – Council Cabinet

Discussion followed after Council had the opportunity to look at the various samples of wood for the cabinet with the granite sample that would be put on the top of the cabinets for the Council and staff. Various opinions were expressed by Council with the walnut sample of wood meeting with the most approval; however, it was the consensus of Council for the Renovations Committee to make the final decision on the wood selection.

Councilor Nifong pointed out the cabinet would be the focal point of the Council Chamber.

Kitchen/Break Room Area

Councilor Robin Moon said he had just had the opportunity to go through the building to see the work that has been done so far. Councilor Moon commented that two things that stood out to him were the old outdated cabinets and old appliances in what is to be the break room (formerly the kitchen area of the house). He said they looked bad and he suggested replacing the cabinets and the appliances.

Councilor Nifong responded that the cabinets are in good shape but the countertops do need to be replaced. The contract for the renovations did not include replacement of the kitchen cabinets. Mr. Thomas commented that the cabinets were well built and are in good condition which is the reason that he had suggested they be left in.

Councilor Nifong added that the Renovations Committee has been trying to stay as close to budget as possible.

Mayor Wilkes said he disagrees with keeping the current cabinets in the kitchen/break area. He said he has checked into the cost to replace them and the cost, including granite countertops, would run about \$6,000.

Councilor Moon said he would agree to leaving the old cabinets but replacing the hardware and replacing the countertops. He added he preferred granite countertops but he would be okay with a step down from granite.

Renovations Committee member Jackie Edwards said the Town had a budget for the renovation and the Committee has tried to stay within that budget.

Renovations Committee member James Wayne Smith said the cabinets in the kitchen are in good shape and show no wear, adding they were well built.

Planning Board member Carl Tuttle who was in the audience expressed his opinion that the work needs to be done right the first time, adding that he feels the cabinets need to be updated.

Contractor Richard Thomas added the following points to the discussion on the kitchen cabinets and countertops:

- Countertop that has been selected looks like granite but is laminate
- Cabinets originally had laminate covering but that has been taken off

Following the discussion regarding the kitchen/break room cabinets and countertops, it was the consensus of Council to follow the recommendation of the Renovations Committee regarding the cabinets and appliances.

Conference Room 2 (Council Chamber) – Wall Covering

Mayor Wilkes approached Council with the idea of having vinyl wall covering installed in Conference Room 2 (Council Chamber) instead of just painting the walls. He said it would take 90 yards of wall covering at a total cost of \$900 including the cost of hanging. Mayor Wilkes highly recommended Council choose to use the wall covering.

Contractor Frank Thomas explained that the wall covering Mayor Wilkes is talking about is textured and is heavy grade material, adding that it would wear better than paint.

Councilor Moon asked the color of the wall covering.

Mayor Wilkes said it is a neutral color – about the same as the paint would have been.

Contractor Frank Thomas said the walls would be ready next week for either painting or wall covering.

Renovation Committee member Jackie Edwards added that she does not personally care for wall covering.

Councilor Robin Moon made a motion to approve the purchase and installation of wall covering for Conference Room 2 (Council Chamber) not to exceed a cost of \$900.00. The motion died for lack of a second.

Councilor Byrum asked Councilor Nifong for his opinion regarding the wall covering. Councilor Nifong responded he was good with just painting the room, adding the Committee is trying to be good stewards of the Town's money and trying to stay within budget.

Discussion only.

STREET LIGHTING

Town Manager Ryan Ross stated that with the opening of the new Midway Town Hall in the next month or so, he would like Council's input in regards to lighting the area along Gumtree Road.

Councilor Robin Moon added that he had recently attended a local community event along with Town Manager Ryan Ross. Councilor Moon said he was approached by some residents at that meeting about the Town having street lights put up in the area on Norman Shoaf Road. Councilor Moon said he was only suggesting Council consider adding street lights on just that one section of Norman Shoaf Road off Midway School Road. He said that area is very dark and with school starting soon, children will be out early waiting on school buses and he believes the situation to be a safety concern.

Mayor Pro Tem Mike McAlpine responded that it has been Council's policy to take into consideration the roads by traffic count, not requests, when determining the need for street lights in an area.

Councilor Keith Leonard suggested letting the Town Manager to get the traffic count and report back to Council.

Town Manager Ryan Ross said he already has the traffic count numbers and they are as follows:

Norman Shoaf Road	1,100
Midway School Road	7,600
Gumtree Road	5,100

Councilor Moon requested the Town Manager get cost estimates from the utility providers.

Town Manager Ryan Ross reported the cost per street light is \$13.81 per light and the total cost would be based on the number of street lights installed.

Discussion only.

BEAUTIFICATION

This item was added to the agenda.

Councilor Robin Moon said that he would like see the Town step up its efforts in keeping the Town clean along its roadways. He noted that at one time, the Town contracted with Hill and Sons for that purpose and he would like to have the Town Manager get quotes on what it would cost to clean the roadways on a regular basis.

For discussion only.

TOWN MANAGER'S REPORTS

REMINDERS

Town Manager Ryan Ross reminded Council of the following meetings and events:

- Special Town Council Meeting with Planning and Zoning Board – Tuesday, August 25, 2015 at 5:00 p.m. – Conference Room – Faith Missionary Alliance Church

- Town Hall Closed – Monday, September 7, 2015 – Labor Day Holiday
- Next Town Council Regular Meeting – Tuesday, September 8, 2015 – 7:00 p.m. – Fire Department
- Town of Midway will be hosting the Elected Officials Dinner on September 17, 2015

Reminders only.

ADJOURNMENT

On motion by Mayor Pro Tem Mike McAlpine, seconded by Councilor Keith Leonard, Council voted unanimously to adjourn the meeting.

Norman L. Wilkes, Mayor

Linda A. Hunt, Town Clerk