

**MINUTES OF MIDWAY TOWN COUNCIL REGULAR MEETING HELD ON JUNE 1, 2015 AT 7:00 P.M. IN THE MEETING ROOM AT THE MIDWAY FIRE AND RESCUE BUILDING, 228 MIDWAY SCHOOL ROAD, MIDWAY, NORTH CAROLINA**

**CALL TO ORDER**

Mayor Norman Wilkes called the meeting to order and welcomed everyone present.

Reverend Dan Nelson, Associate Pastor of Friedberg Moravian Church, gave the invocation and led in the Pledge of Allegiance prior to the opening gavel.

Councilors present were: Mike McAlpine, John Byrum, Keith Leonard, and Robin Moon. Absent: Todd Nifong. Town Manager Ryan Ross, Town Attorney Jim Lanik, and Town Clerk Linda Hunt were present. Each Councilor had been furnished an agenda prior to the meeting.

No members of press were in attendance.

**APPROVAL OF MINUTES**

On motion by Mayor Pro Tem Mike McAlpine, seconded by Councilor Todd Nifong, Council voted unanimously to approve the minutes of the April 27, 2015 Town Council Budget Work Session as presented.

On motion by Councilor John Byrum, seconded by Councilor Keith Leonard, Council voted unanimously to approve the minutes of the May 4, 2015 Town Council Regular Meeting as presented.

**PUBLIC ADDRESS**

Mr. Billy Brown, 261 Baxter Road in Midway, addressed Council to voice his distress over the recent letter he had received from the Town notifying him of various code violations on his property. Mr. said the notice he received only gave him ten days to bring his property into compliance which was not enough time. He said he should have had a minimum of 28 days to get the work done. Mr. Brown said he has lived in the same residence for 30-plus years without having any known complaints about the condition of his property before this. He said he does not like the fact that someone can complain about the condition of someone's property and remain anonymous but should be required to sign their name. He said that if any of his neighbors have a problem with the condition of his property, they should go see him directly and talk to him about it. Mr. Brown said the accusations made about his property are all false, also noting that all his vehicles are licensed.

Mr. Doug Kimble, 175 Baxter Road, also addressed Council regarding the letter he had received from the Town notifying him of various code violations on his property. Mr. Kimble said he has lived in the community 25-plus years and he has been involved in coaching various youth sports teams in the community. He said he didn't like someone going by his house taking pictures of his property. Mr. Kimble said he has a workshop on his property where he fixes cars and gives them to charity. He said neighbors should talk to him directly if they have problems with the appearance of his property, not file an anonymous complaint. Mr. Kimble said he takes pride in taking care of his house and that it is in good condition.

Mr. Keith D. Jarvis, 254 Baxter Road, also addressed Council regarding the letter he had received from the Town notifying him of various code violations on his property. Mr. Jarvis said he has worked as an inspector for Davidson County for 19 years and that he pays taxes to both Davidson County and the Town of Midway. He said he doesn't think the letter he received is fair. Mr. Jarvis also questioned if the Town took bids on the construction for Town Hall. Town Manager Ryan Ross responded that the Town had requested bids from four contractors.

Ms. Veigh Jarvis, 254 Baxter Road, told Council she has lived in Midway 51 years. She said they are regular working people to make a living. She said they do have a lot of cars, one of which belongs to her son who lives at home. Ms. Jarvis said there is a swing set and a pool on their property but there is no junk. She said nobody has a right to make an anonymous complaint like what was made.

Mayor Norman Wilkes told those who addressed Council that he appreciated their coming to the meeting to express their concerns to Council. Mayor Wilkes encouraged the group to stay until the meeting is over to have the opportunity to speak individually to Council members about their issues if they wished to do so.

### **ADOPT AGENDA**

Town Manager Ryan Ross asked the agenda be amended to switch the order of REGULAR BUSINESS Items 1. Arcadia Fence, Inc. – Fence Installation Proposal and Contract – Hickory Tree Road and Fred Sink Road and 2. Proposals and Contracts – Equipment for New Town Hall – Audio/Visual, Alarm and Camera Systems and Computer Network.

On motion by Councilor Robin Moon, seconded by Councilor John Byrum, Council voted unanimously to adopt the agenda as amended.

### **OPENING REMARKS BY MAYOR**

There were none.

### **PUBLIC HEARING**

#### **PUBLIC HEARING – TOWN OF MIDWAY PROPOSED BUDGET FOR FISCAL YEAR 2015-2016**

The proposed Town of Midway Annual Budget for Fiscal Year 2015-2016 was presented to Town Council at the May 4, 2015 regular Town Council meeting and was made accessible for public viewing at Town Hall during regular business hours. Town Manager Ryan Ross prepared and provided the budget message for Fiscal Year 2015-2016 to be reviewed at the public hearing to be held at the June 1, 2015 Town Council meeting.

In accordance with N.C. General Statutes, Chapter 159, a public hearing must be advertised and held to receive citizen input prior to the adoption of the budget. As required, notice of this public hearing was published in The Dispatch on May 21, 2015.

State law requires the Town Manager to submit a balanced budget to Town Council by June 1st of each year and the Town Council to adopt a balanced budget by June 30<sup>th</sup> of each year after holding a public hearing.

Town Manager Ryan Ross outlined the proposed Town of Midway Budget for Fiscal Year 2015-2016 as follows:

- ❑ The General Fund Budget for Fiscal Year Ending June 30, 2016 totals \$2,450,900
- ❑ Proposed tax rate remains at five cents (.05) per \$100 valuation
- ❑ Budget represents conservative measures to provide quality services without undue tax burden on the citizens of Midway
- ❑ Budget represents a balance between residential quality of life and economic opportunity for the business community
- ❑ Budget includes remodeling of a new town hall, activities for the town property, continued sewer extension, additional street lighting and continuing additional principal payments for original sewer line

Mayor Norman Wilkes opened the public hearing.

There being no one wishing to speak, Mayor Wilkes closed the public hearing.

On motion by Councilor John Byrum, seconded by Councilor Robin Moon, Town Council adopted the Budget Ordinance for Fiscal Year 2015-2016 by a 3-2 split vote. Voting in favor were: Councilors Byrum, Leonard and Moon. Voting against were: Mayor Pro Tem Mike McAlpine and Councilor Todd Nifong.

TOWN OF MIDWAY  
BUDGET ORDINANCE  
FISCAL YEAR 2015-2016

Be it ordained by the Town Council of the Town of Midway, North Carolina, at a regular meeting on the 1<sup>st</sup> day of June, 2015 at 7:00 p.m. that the following departmental expenditures and anticipated fund revenues, together with certain restrictions, are adopted.

Section I

General Fund Appropriations

The following amounts are hereby appropriated in General Fund for operation of the Town Government and its activities for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

Governing Board	\$ 41,100
Administration	682,850
Public Safety	74,500
Public Works	867,150
Planning & Zoning	48,300
Cultural Economic, Rec	10,000
Debt Service	177,000
Payments & Transfers	250,000
Sewer Extension	50,000
Fund Balance Appropriation	250,000
<b>Total Appropriations</b>	<b>\$ 2,450,900</b>

Section II

Anticipated General Fund Revenues

The following revenues are estimated to be available in the General Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

Ad Valorem Taxes	
Taxes-Ad Valorem -Current	\$ 165,000
Taxes-Ad Valorem-RMV	-
Taxes-Ad Valorem- Prior	3,800
Penalties & Interest	800
Refunds/Discounts	(1,600)
Sales Tax	760,000
Utility/Franchise Taxes	190,000
Solid Waste Tax	2,000
Investment Earnings	8,000
Planning Permits	500
Trees	1,500
Tap Fee & Capital Recovery	-
Fund Balance Appropriated	1,320,900
<b>Total General Fund Revenues</b>	<b>\$ 2,450,900</b>

Section III

Ad Valorem Taxes

It is estimated that the total valuation of property for the purpose of taxation is \$348,687,434 and the estimated collection rate is 96.02%. There is hereby levied a tax at the rate of five (.05) cents per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2015 for the purpose of raising revenues listed as "Ad Valorem Tax, Current Year" in Section II, General Fund Revenues of this Ordinance.

Section IV

Finance Officer Transfer Authority

The Finance Officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

- a. May transfer amounts up to \$5,000 between objects of expenditure within a department or between departments of the same fund with a report being submitted at the next regularly scheduled meeting of the Town Council.
- b. May not transfer any amount between fund accounts nor from contingency appropriations without prior approval of the Town Council.
- c. That the Town Council shall receive written request for authorization of funds to other agencies.
- d. That the Finance Officer provides a monthly report of expenditures and revenues.

Section V

Budget Ordinance Copies

Copies of the Budget Ordinance shall be furnished to the Finance Officer, the Budget Officer and the Tax Supervisor of this Town for their direction in carrying out of their duties.

Adopted this 1<sup>st</sup> day of June, 2015.

**REGULAR BUSINESS**

**PROPOSALS AND CONTRACTS – EQUIPMENT FOR NEW TOWN HALL –  
AUDIO/VISUAL, ALARM AND CAMERA SYSTEMS AND COMPUTER NETWORK**

At the May 21, 2015 Town Council Special Meeting, Council received an informal proposal from Strategic Connections, Inc. for the audio/visual, security systems and computer network equipment for the new Town Hall. Following the presentation of the proposal, Town Council requested a formal proposal from Strategic Connections, Inc. for Council consideration at the June 1, 2015 Town Council regular meeting.

Town Manager Ryan Ross reported that he had requested quotes from four vendors for design and development of the bill of materials needed and installation of the audio/visual, security systems and computer network for new Town Hall. Those four were:

- ePlus Technology, Research Triangle Park, 615 Davis Drive, Morrisville, NC 27560
- Strategic Connections, Inc., 961 Burke Street, Winston-Salem, NC 27101
- Custom Home Audio
- Ken-Nect Communications, LLC, 12845 Old US Highway 52, Winston-Salem, NC 27107

Of those four, only Strategic Connections, Inc. submitted a proposal for the technology equipment. The final proposal submitted by Strategic Connection, prepared by Paul Szamier, dated June 1, 2015 is as follows:

Manufacturer	P/N	Description	Quantity
Extron	60-1508-01	Share Link 200 WiFi Presenter	1
Extron	60-997-01	HDMI DA-2	2
Extron	60-1238-12	Video Presentation Switcher w/amplifier	1
Extron	60-548-02	Touchpanel 7" for Dais (Near Clerk and Mgr.)	1
Extron	60-1366-12	VGA-HDMI DTP transmitter	1

Extron	60-1271-13	HDMI RX receiver	1
Extron	60-1413-01	Serial Port Expansion	1
Extron	60-845-11	Power Amplifier	1
Extron	60-604-11	Rack Shelf	2
Biamp	Tesira Forte AI	Audio Mixer DSP	1
Shure	MX392/C	Boundary Microphone	5
Shure	SLX124/85/SM58	Wireless Microphone Combo Lav and HH	1
Tannoy	80014240	CVS6 Ceiling Speaker	8
Marshall	CV500-CS	HD Camera for Council Chamber	1
Marshall	TBD	Lens for camera (Verify Part # for full room view)	1
Marshall	V-PS12V-.25A	Power Supply for Camera	1
Sharp	LE661U	60 Inch Monitor	4
Chief	LTMU	Wall mount	3
Chief	PDRUB	Articulating Mount	1
Sharp	20 inch	Security Monitor	1
SCI	MISC	Cable, Connectors, Hardware	1

**ADD/ALTERNATE 1 CAM – 70” DISPLAY**

Sharp	LC70LE661U	Display 70” with HDMI and 232 (Price Difference)	1
Extron	60-1059-01	Video HDCP Compliant Processor	2
Marshall	CV500-CS	HD Camera for Overflow Room	1
Marshall	TBD	Lens for camera (verify Part # for full room view)	1
Marshall	V-PS12V-.25A	Power Supply for Camera	1
SCI	MISC	Cable, Connectors, Hardware	1
SCI	Labor	Labor for Add/Alt 1	1

**ADD/ALTERNATE 2 CAM – 80” DISPLAY**

Sharp	LC80LE661U	Display 80” with HDMI and 232 (Price Difference 70 to 80)	1
Chief	LVS1U	Wall mount for 80” Display (Price Difference)	1

**Pricing breakout:**

Material	\$32,620.63 (includes A/V, Cabling, Wi-Fi and Security)
Labor	\$ 3,795.00
Tax	<u>\$ 2,201.89</u>
Total	\$38,617.52

Add Option 1: \$6,300.65

Add Option 2: \$1,693.91

Applicable sales tax for alternates: Not included

**Schedule**

Projects of this nature generally take 45 – 90 days from acceptance to completion for procurement, delivery, rack integration, engineering, and on-site installation. The actual time from contract to completion is subject to work in progress, availability of resources, and precedent work by others. Strategic Connections will work with the Town to finalize a schedule that meets the implementation requirements of the projects.

Discussion followed. Councilor Moon stated he is in favor of adding Alternate 1 to the base proposal. Alternate 1 includes a 70” display and overflow room which would replace the main Council viewed monitor with a larger 70” display. A camera would be added in the Overflow

Room to allow the Council Room to monitor the activity in the Overflow Room. Included in this addition is the ability for the two displays in the Council Room and the two displays in the Overflow Room to display the presentation plus the people in the opposite room by means of a Picture in the Picture image. The cost to add Alternate 1 would be an additional \$6,300.65 plus applicable sales tax.

Councilor Todd Nifong expressed his reservations about creating a possible delay in the renovations. Councilor Byrum responded that once Council gives the approval, Strategic Connections is ready to begin and he has no caution in proceeding with the Strategic Connections proposal.

It was noted the proposal does not include a server nor the GovRecorder software that was included in the Yale Systems, LLC proposal. Strategic Connections recommended using I-Cloud rather than a server at this time. It was also determined that the software program could be added at a later date.

On motion by Mayor Pro Tem Mike McAlpine, seconded by Councilor John Byrum, Council voted unanimously to accept and approve the proposal from Strategic Connections, Inc. and to authorize execution of the contract in the amount of \$38,617.52 for the audio/visual equipment, cabling, Wi-Fi and security systems for new Town Hall with the addition of Alternate 1 to upgrade the display monitor from 60" to 70" in the Council Room and to add a camera in the Overflow Room at an additional cost of \$6,300.65 for a total cost of \$44,918.17, plus applicable sales tax on Alternate 1, subject to final approval of the contract by the Town Attorney.

**ARCADIA FENCE, INC. – FENCE INSTALLATION PROPOSAL AND CONTRACT –  
HICKORY TREE ROAD AND FRED SINK ROAD**

At the March 31, 2015 Budget Work Session, the matter of the Town partnering with the North Carolina Department of Transportation (NCDOT) to clean up the area around the fence near the intersection of Hickory Tree Road and Fred Sink Road and replacing the current fence in an effort to make the area a more attractive entranceway to the Town. Both the Town Council and the Planning Board were in agreement to proceed with the request to NCDOT for its assistance in cleaning up that area.

Town Manager Ryan Ross stated that as most of the Council has probably noticed, the North Carolina Department of Transportation (NCDOT) has already started the beautification project along Hickory Tree Road and Fred Sink Road has already started. Mr. Ross said he was under the impression that NCDOT would not start the project until later in the year; however, NCDOT has already begun moving the fence and cleaning up the brush and trees in that area. Because the project has moved more quickly than anticipated, he said it will be necessary for the Town Council to make a decision on the proposed contract for the replacement fence so installation of the fence can get started as soon as NCDOT finishes its part of the cleanup.

Town Manager Ryan Ross reported Arcadia Fence, Inc., 1379 Friedberg Church Road, Winston-Salem, North Carolina, submitted a bid proposal and contract for installation of a fence along Hickory Tree Road and Fred Sink Road to replace the current fencing at that location. The fence measurements begin where the existing fence begins near the intersection of Fred Sink Road and Hickory Tree Road and ends at the guard rail. The fence would consist of the following materials:

- 1096 feet of white rail polyvinyl chloride (PVC) fence
- 1096 feet of 5 foot tall 11 gauge galvanized chain link wire attached to the PCV fence
- 5 x 5 aluminum post stiffeners placed every 220 feet to attach the chain link wire.

- Chain link wire to be secured to the remaining post with 18” long 6 gauge white wire ties
- Total cost of \$20,495.41 for labor and materials.

On motion by Councilor Todd Nifong, seconded by Council Keith Leonard, Town Council voted unanimously to approve the proposal and contract submitted by Arcadia Fence, Inc. for the installation of the fence near the intersection of Fred Sink Road and Hickory Tree Road ending at the guardrail at a total cost of \$20,495.21 and authorized execution of the document.

**INTERGOVERNMENTAL AGREEMENT FOR MAINTENANCE ALONG ROAD - HICKORY TREE ROAD CLEAN-UP PROJECT**

Town Manager Ryan Ross stated Town Attorney Jim Lanik prepared the Interlocal Agreement between the Town of Midway and the North Carolina Department of Transportation (NCDOT) for the beautification project along Hickory Tree Road and Fred Sink Road for approval and execution by the Town Council and NCDOT as follows:

STATE OF NORTH CAROLINA  
DAVIDSON COUNTY

INTERGOVERNMENT AGREEMENT FOR  
MAINTENANCE ALONG ROAD

This Agreement is made and entered into this the 1<sup>st</sup> day of June, 2015, by and between the Town of Midway, North Carolina, a municipal corporation having charter granted by the State of North Carolina, hereinafter referred to as “Municipality”, and the North Carolina Department of Transportation, a subdivision of the State of North Carolina, hereinafter referred to as “NCDOT”;

WHEREAS, the parties hereto wish to beautify and protect the area involving approximately 1,100 feet along Hickory Tree Road and Fred Sink Road within the corporate limits of Municipality and lying with the right-of-way or rights-of-way of the State of North Carolina (the “Affected Area”);

WHEREAS, the parties are authorized and empowered to enter into this Agreement pursuant to applicable law, including but not limited to, N.C.G.S. 160A-11, 160A-16, 160A-17, and 160A-17.1.

NOW, THEREFORE, in consideration of the premises and the mutual covenants and agreements of the parties, the parties hereto agree as follows:

1. Responsibilities

A. NCDOT. The NCDOT agrees to:

- i. Clean up and remove all existing plant material in the Affected Area; and
- ii. Clean up and remove all existing fencing in the Affected Area.

B. Municipality. The Municipality agrees to:

- i. Upon removal of the plant material and fencing as described above, install or cause to be installed the replacement fence pursuant to the terms and conditions as set out on Exhibit A attached hereto and incorporated herein by reference;
- ii. Provide NDOT with 150 additional trees from the Municipality’s tree farm lot to be used by NDOT on other projects. NCDOT must take delivery of such trees within 1 year from the date first above written, or, in such event, the Municipality will have no further obligation to provide any additional trees.

C. Ongoing Maintenance. After installation of the replacement fence by the Municipality (as described above and on Exhibit A), the NCDOT acknowledges its

ongoing obligation to perform maintenance (including mowing) of the portion of the Affected Area from the replacement fence to Hickory Tree Road as such portion lies within the NCDOT's right-of-way or rights-of-way. After installation of the replacement fence by the Municipality (as described above and on Exhibit A), the Municipality acknowledges its ongoing obligation to perform maintenance (including mowing) of the portion of the Affected Area from and around the replacement fence to Fred Sink Road as such portion lies outside the NCDOT's right-of-way or rights-of-way and within the corporate limits of the Municipality.

- 2. General Provisions. This instrument contains the entire Agreement between the parties; and no statement, oral or written, made by either party or agent of either party that is not contained in this written Agreement shall be valid or binding. This contract may not be amended, enlarged, modified, or altered except in writing by the parties and endorsed herein. This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement. This Agreement may be executed and transmitted to any other party by electronic means (including, but not limited to, facsimile or email), which electronically transmitted document shall be deemed to be, and utilized in all respects as an original, wet-inked manually executed document.

IN WITNESS WHEREOF, the parties hereto, acting under the authority of their respective governing bodies, have caused this Agreement to be executed by their duly authorized officers as of the date first above written.

TOWN OF MIDWAY,  
NORTH CAROLINA

NORTH CAROLINA DEPARTMENT OF  
TRANSPORTATION

\_\_\_\_\_(SEAL)  
Norman Wilkes, Mayor

\_\_\_\_\_(SEAL)  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Linda Hunt, Town Clerk

This instrument has been preaudited in the  
Manner required by the Local Government  
Budget and Fiscal Control Act

\_\_\_\_\_  
Town Finance Officer

The Town will be responsible for maintenance from the new fence to Fred Sink Road and NCDOT will be responsible for the remainder.

Once the Agreement has been approved by Town Council and executed by the Mayor, it will be forwarded to the North Carolina Department of Transportation for approval and execution.

On motion by Mayor Pro Tem Mike McAlpine, seconded by Councilor John Byrum, Council voted unanimously to approve the Intergovernmental Agreement between the Town of Midway and the North Carolina Department of Transportation for Maintenance Along Road involving approximately 1,100 feet

along Hickory Tree Road and Fred Sink Road within the corporate limits of the Municipality and lying within the right-of-way or rights-of-way of the State of North Carolina.

### YCMA STUDY

Town Manager Ryan Ross reported there was a meeting on the satellite YMCA on Thursday night, May 28, 2015. Mr. Ross stated that at this point, the next step to move forward is to have two studies done to determine the initial feasibility of the satellite YMCA.

The New Site Analysis Report (NSA) is a demographic and socio economic report on the proposed site's predicted service area and the impact it would have on the existing facility. The Primary Market Analysis Reports (PMA) is a demographic and socio economic report on the Y's members. The cost would be \$3,709 for both studies. The YMCA has advised that donations are needed to fund the two studies so that Y can move onto the next phase.

Town Manager Ryan Ross highly recommended the Town agree to pay the full amount of \$3,709 for both studies in order to keep the project moving forward. Mr. Ross said the funds could come out of the Grants in next year's budget if the Council chooses to donate the money to the YMCA.

The scope and objectives of the reports would help the YMCA understand:

- The potential membership gain for the proposed site.
- What the demographic and socio economic make-ups are within the predicted service area of the proposed site.
- Where the Y's members currently reside and how many of them could potentially be cannibalized by the proposed site if it opens.

The following project approach will be utilized to meet the objectives of the proposal:

- Map of all current Y and Hospital members
- Predict the service area for the new facility (where 80% or more of their members will come from).
- Identify the community make-up within the service area (socio-economic and demographic).
- Identify household types within predicted area.
- Utilize propriety new site model to predicted membership potential for the proposed site.
- Predict the number of members from the Y that all within the proposed site's predicted service area that could be cannibalized.

Councilor John Byrum asked how the YMCA would gather the data. By phone? Door to door? Town Manager Ryan Ross said he was not sure how the data would be collected.

Councilor John Byrum asked if the Town has received a formal request from the YMCA. Town Manager Ryan Ross stated a formal request had not been received; however, donating the money for the two studies would reflect positively on the Town of Midway. Councilor Byrum said he would like for the YMCA to make a formal request to the Town for the funds from the Town before Council take any action on the matter. Councilor Byrum said as far as he was concerned the request could be either in writing or personal visit.

Mayor Norman Wilkes said he agreed with the Town Manager's recommendation, stating he felt the Town needs to take the lead on this.

Mayor Pro Tem Mike McAlpine commented the surveys that have been conducted thus far have resulted in good, positive feedback from residents for a satellite YMCA in the northern end of Davidson County. The next step would be to determine the location.

Mayor Pro Tem Mike McAlpine also suggested the YMCA approach the Town for a grant for the funds for the studies.

Councilor Todd Nifong said funding the studies would be a good will gesture on the Town's part.

On motion by Councilor Robin Moon, seconded by Councilor Todd Nifong, Council voted unanimously to pay the cost of both studies to the YMCA in the total amount of \$3,709.

**TOWN HALL UPDATE**

There was no update at this time.

**TOWN MANAGER'S REPORTS**

There were none.

**RECESS TO CLOSED SESSION**

On motion by Councilor John Byrum, seconded by Councilor Keith Leonard, Council voted unanimously to recess to closed session in accordance with N.C.G.S 143-318.11(a)(3) to discuss matters relating to Attorney Client Privilege.

**RECONVENE TO OPEN SESSION**

On motion by Councilor Todd Nifong, seconded by Mayor Pro Tem Mike McAlpine, Council voted unanimously to reconvene to open session.

**ADJOURNMENT**

On motion by Councilor John Byrum, seconded by Councilor Robin Moon, Council voted unanimously to adjourn the meeting.

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Norman L. Wilkes, Mayor

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Linda A. Hunt, Town Clerk