

MINUTES OF MIDWAY TOWN COUNCIL SPECIAL MEETING HELD ON MAY 16, 2016 AT 6:00 P.M. IN THE CONFERENCE ROOM AT MIDWAY TOWN HALL, 426 GUMTREE ROAD, MIDWAY, NORTH CAROLINA

CALL TO ORDER

Mayor John Byrum called the meeting to order. .

Councilors present were: Mike McAlpine, Jackie Edwards, Keith Leonard, Robin Moon, and Todd Nifong. Absent: None. Interim Town Manager Gary Looper, Town Clerk Linda Hunt and Cindy Ramsey, Administrative Support Specialist were present. Absent: Town Attorney Jim Lanik.

Each Councilor had been furnished an agenda prior to the meeting.

No members of press were in attendance.

BUDGET WORK SESSION – FISCAL YEAR 2016-2017

Interim Town Manager Gary Looper presented the proposed draft budget for Fiscal Year 2016-2017, noting the estimated revenues were figured conservatively.

As proposed, the estimated recurring revenue totals \$1,167,500 with expenses totaling \$1,400,450, leaving a variance of \$232,950 of expenses over revenues. Tax rate to remain at the same at 5-cents.

Council reviewed the proposed draft budget, making the following adjustments to revenues:

- Raise the estimate for sales tax. (Projected at \$879,667 in current fiscal year.)
- Utility/franchise tax to remain the same.
- Reduce Heritage Oaks revenue by \$5,000.

After review and discussion of the expenses as proposed, the following adjustments and notations were made:

Governing Board

- Increase travel/meetings/events to \$8,000

Administration

- Increase in salaries (Council to be provided breakdown)
- Increase in retirement (Required for employees working 1,000 hours per year)
- Increase postage to \$1,000
- Replace marketing line item with Midway Economic Development - \$25,000
- Increase capital and non capital to include costs for two four-drawer fireproof file cabinets and additional small filing cabinets.
- Delete appreciation dinner line item

Public Works

- Town Manager to contact North Davidson Garbage Service regarding Solid Waste & Recycling Contract
- More specific wording on contracts
- Increase signs to \$500
- Place exterior Town Hall under Beautification to include costs for flag pole and lighting of pole and sign
- Remove Roundabout Study and Access Break Study line items and replace with Transportation Studies. Town Manager to contact Pat Ivey of NCDOT about roundabouts.

- Add new line item – Town Park and Recreation Development for \$100,000. Town Manager to check into PARTF grants possibilities.

Planning & Zoning

- Increase travel/meetings/education to \$4,000 to cover additional training.

Economic Development

- Following a lengthy discussion, the funding for economic development was removed.

Interim Town Manager Looper to incorporate these changes into the proposed budget which he will present to Town Council at their special meeting to be held on Monday, May 23, 2016.

BUDGET AMENDMENT

Interim Manager Gary Looper advised this item needs to be delayed until more accurate numbers can be obtained for the budget amendment.

CONSIDERATION OF DISPOSAL OF SURPLUS PERSONAL PROPERTY

Council reviewed and approved the list of surplus personal property remaining at the old Town Hall and the proposed disposition of the property, including the list of items to keep and move to the new Town Hall.

Per North Carolina General Statutes Chapter 160A Article 12 §160A-266(a), subject to the limitations prescribed in subsection (b) of this section, and according to the procedures prescribed in this Article, a city may dispose of real or personal property belonging to the city by:

- (1) Private negotiation and sale;
- (2) Advertisement for sealed bids;
- (3) Negotiated offer, advertisement, and upset bid;
- (4) Public auction; or
- (5) Exchange

At the recommendation of Interim Manager Gary Looper, it was the consensus of Council to use the private negotiation and sale method to dispose of the surplus personal property.

In accordance with N.C.G.S. §160A-266(b), private negotiation and sale may be used only with respect to personal property valued at less than thirty thousand dollars (\$30,000) for any one item or group of similar items. N.C.G.S. §160A-267, when the council proposes to dispose of property by private sale, it shall at a regular council meeting adopt a resolution or order authorizing an appropriate city official to dispose of the property by private sale at a negotiated price. The resolution or order shall identify the property to be sold and may, but need not, specify a minimum price. A notice summarizing the contents of the resolution or order shall be published once after its adoption, and no sale shall be consummated thereunder until 10 days after its publication.

ADJOURNMENT

On motion by Councilor Robin Moon seconded by Councilor Keith Leonard Council voted unanimously to adjourn the meeting at 10:45 p.m.

John Byrum, Mayor

Linda A. Hunt, Town Clerk